

The Jungle Day Nursery & Cheeky Monkeys Nursery Ltd

Policy No 21-03

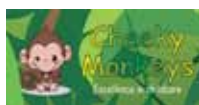
Health & Safety Policy

The management of The Nursery recognises & accepts the responsibility to provide and maintain safe working conditions and a healthy environment for all staff, children and visitors. To achieve this it is management policy to:

- Provide toys, equipment & systems of work that are safe & free from risks to health.
- Provide physical features e.g. furniture, fittings, etc that are safe & suitable for this intended use.
- Provide an efficient power supply that will ensure adequate light, heating & sanitation.
- Provide & maintain all domestic and kitchen equipment & utensils to appropriate Appliance Safety/ food hygiene standards.
- Provide training on dealing with fires & emergency evacuation procedures.
- To store medicines safely & securely, and to dispense & administer medication to children in strict accordance with documented procedures.
- Maintain a log of all incidents, accidents, first aid given, work related illnesses & to review facilities/ care provided in order to reduce the risk of repeated occurrences.
- Deal with health & safety issues in a timely manner in full consultation with staff.
- Ensure the absence of risks to health in connection with work activities, by carrying out an assessment of their effects on staff.
- Ensure that all staff have the necessary experience & capability to carry out the tasks they will be expected to undertake. This will be supported by continuous staff training programmes.
- Ensure the absence of risks to health in connection with the use, storage, and handling substance by carrying out an assessment of the effects, as required by the C.O.S.H.H. Regulations (latest revision), & implementing all control measures found to be necessary.
- Provide such information, instruction, training & supervision as may be necessary to ensure the Health & Safety of all children, staff & visitors within the nursery & on organised outings. To ensure that all staff receive the appropriate amount of training relative to their job duties, & are fully aware of any hazards which may arise whilst undertaking them & precautions to be adopted.
- To consider all Health Safety factors when procuring equipment, obtaining new services, or when changing procedures or work patterns. To ensure that all necessary safety precautions are taken & the necessary safety instruction(s) have been understood.

Signed by _____ Date _____ Review Date _____

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2. It is also recognised that the employee has a responsibility for the personal safety and duty of care to the staff & fellow employees. The employee's responsibility will therefore include:

- The duty will comply with all safety instructions & direction laid down.
- The duty to use properly the means & facilities provided for Health & Safety within the nursery.
- The duty to read the specific organised outing risk assessment prior to attending the outing.
- The duty to refrain from the misuse of, or interference with, anything provided in the interests of Health, Safety & Welfare & any action that might endanger any persons within cheeky monkeys.
- The named Health & Safety officers within the nursery will be :

Natalie Shrimpton (Manager)

Liam Pembleton (Deputy Manager The Jungle)

Dawn Thelwell (Deputy Manager Cheeky Monkeys)

Signed by _____ Date _____ Review Date _____

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